

Resources

ARCO

901 North 4th Street
Monroe, Louisiana 71201
Phone: (318) 387-7817
www.arcomonroe.org/

Goodwill Industries of North Louisiana

2808 Evangeline Street
Monroe, LA 71201
(318) 342-4939
www.goodwillnla.org

Louisiana Delta Community College

MONROE - MAIN CAMPUS
7500 Millhaven Road
Monroe, LA 71203
www.ladelta.edu

Louisiana Small Business Development Center at ULM

700 University Avenue
Stubbs Hall, Room 217
Monroe, LA 71209
www.lsbdc.org/ulm

Louisiana Workforce Commission

<http://www.laworks.net/>

Bastrop

Morehouse Business & Career Solutions Center

250 Holt Drive
Bastrop, LA 71270
(318) 283-0849

Columbia

Caldwell Business & Career Solutions Center

6563 Hwy 165
Columbia, LA 71418
(318) 649-5398

Farmerville

Union Business & Career Solutions Center

303-B E. Water Street (Courthouse Annex)
Farmerville, LA 71241
(318) 368-700

Jonesboro

Jackson Business & Career Solutions Center

182 Industrial Drive
Jonesboro, LA 71251
(318) 259-3801

Lake Providence

East Carroll Business & Career Solutions Center

409 2nd Street, Suite 6
Lake Providence, LA 71254
(318) 559-1618

Monroe

Ouachita Business & Career Solutions Center

1162 Oliver Road, Suite 9
Monroe, LA 71201
(318) 362-3058

Oak Grove

West Carroll Career Solutions Center

310 Skinner Lane
Oak Grove, LA 71263
(318) 428-8640

Rayville

Richland Business & Career Solutions Center

146 Christian Drive
Rayville, LA 71269
(318) 728-3348

St. Joseph

Tensas Career Solutions Center

131 Plank Road
St. Joseph, LA 71366

Tallulah

Madison Parish Business and Career Solution Center

1007 Johnson Street
Tallulah, LA 71282
(318) 574-0387

Winnsboro

Franklin Business & Career Solutions Center

3290 Front Street
Winnsboro, LA 71295
(318) 435-5687

Monroe Chamber of Commerce

212 Walnut Street #100
Monroe, LA 71201
(318) 323-3461
<http://www.monroe.org>

NOVA

212 Walnut Street #100
Monroe, LA 71201
Phone: (318) 807-4024
www.novanela.org

University of Louisiana at Monroe

700 University Avenue
Monroe, LA 71209
www.ulm.edu

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New Employee

Online Job Boards

Online Job Boards facilitate the connection of employers and jobseekers by allowing employers to post openings and jobseekers to post resumes and search for jobs.

Louisiana Job Connection provides employers with candidate matching based on a 13-point skill matching algorithm generating matches instantly. This algorithm allows new job postings to have immediate matches with already posted resumes. louisianajobconnection.com

HIRE (Helping Individuals Reach Employment) aids employers with sourcing talent by allowing employers to post a job opening online and look through the posted resumes of jobseekers. A service unique to HIRE is their resources on wage and labor market data. These resources allow employers to construct their position to meet their needs as well as the demands of the market. www.louisianaworks.net/hire

NOW HIRING

Career Fairs

NELA Career Fair (Contact: Sue Nicholson, (318) 807-4015, snicholson@monroe.org)

The Monroe Chamber of Commerce, Louisiana Works and the City of Monroe annually host the **Northeast Louisiana Career Fair**. The event is held every February at the Monroe Civic Center; attracting over 45 employers and 800 jobseekers.

ULM Career Fair (Contact: ULM Career Connections, 318-342-5338, careerconnections@ulm.edu)

The University of Louisiana at Monroe All Majors Career Fair occurs semiannually during September and February; attracting over 60 employers and 300 jobseekers. ULM also hosts a Nursing & Health Sciences Career Fair in the fall and an Education Majors Career Fair in the spring.

Delta Career Fair (Contact: Julie Salter, 318-345-9151, jsalter@ladelta.edu)

Louisiana Delta Community College presents three career fairs in September: **Technology Majors, Health Sciences Majors, and an All Majors**. The career fairs are free to attend for both the employers and the jobseekers with attendance being at 15-20 employers and 100-200 students at each fair.

ARCO (Contact: Kacey Philley, Job Developer, 318-387-7817, Kphilley@arcomonroe.org)

ARCO, A Community Resource-Customized Employment

We have the right person, for the right job! Through ARCO's Customized Employment Program we have individuals with intellectual disabilities eagerly waiting for jobs of their own. These individuals have gone through ARCO's discovery process that identifies their specific skill sets; and when these skills are matched with your unmet business needs, you can save time and resources while making someone's employment dream come true! ARCO provides job site analysis, participant training, follow-up visits, and additional training if job duties change. A tax credit may also apply.

Goodwill Industries of North Louisiana (Contact: Josh Tolleson, 318-343-4933, jtolleson@goodwillnla.org)

The Goodwill Job Center focuses on finding and maintaining employment for individuals with barriers to finding employment independently. The process begins with an individual entering the program. The individual takes part in a job readiness training where they develop the essential work skills. Goodwill Placement Specialists pursue job develop in the community, seeking employment opportunity for clients. In addition, employers contact Goodwill searching for candidates to apply and interview. Once an applicant is hired, a job coach works with the employee giving them the support they need to remain employed. Goodwill also offers Pre-Employment Training Services and Work Based Learning Experience opportunities to designated high school students. The program has been active in this region for ten years and places between 60 and 100 individuals annually.

Private Employment and Staffing Agencies

Advantage Resourcing	318-387-6090
Diversity One	318-812-0228
Express Employment Professionals	318-537-9399
Goodwill Workforce	318 396-3301
Kelly Services	318-388-1405
Labor Finders	318-323-4475
Medical Temps	318-651-4455
Spherion	318-340-0005
Westaff	318-387-0777



Frequently Asked Questions

Q Where do I go to find employees that show up, show up on time, have a good attitude, and want to work?

A Programs such as NOVA, ARCO, and the Goodwill Job Center require participants to complete an employment readiness course that teaches essential work skills and reinforces the importance of showing up, showing up on time, having a good attitude, and willingness to work.

Q What can I do to attract more talent to my open positions?

A To attract more talent to open positions, employers can post the position on online job boards or partner with the Ouachita Business and Career Solutions Center to create a Recruitment Event if seeking to fill a large number of positions.

Q Where can I go for training or continuing education for my employees?

A Training can be found at DeltaWORKS, LSBDC at ULM, and ULM's Office of Extended Learning and Quality Enhancement. Continuing Education can be found at DeltaLINC and ULM's Office of Extended Learning and Quality Enhancement. Employers can seek funding for training through the Louisiana Workforce Commission's On the Job Training program and through the Incumbent Worker Training Program(IWTP).

The perfect
Employee

- hard worker
- team player
- skilled
- loyal
- honest

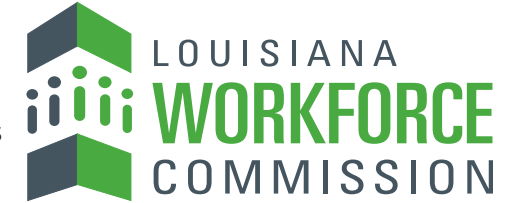
NOVA (Contact: Juanita Woods, Director of Programs and Participant Services, 318-807-4016, jwoods@novanela.org & Paul West, Executive Director, 318-807-4014, pwest@novanela.org)

NOVA is a job intermediary that connects the workforce needs of employers with training entities and with local residents who are seeking living wage employment and benefits. NOVA accomplishes this goal by first identifying employers' needs, then providing the support and assistance that job seekers need to succeed and secure a great job in Northeast Louisiana. NOVA commits itself to providing quality individuals to meet our region's growing needs with a focus on the sectors of Manufacturing, Customer Service, Construction, Health Care and Other High Demand Occupations.

Louisiana Workforce Commission

Work Keys (Louisiana Workforce Commission Business Services, 318-362-3058)

Work Keys is an assessment exam that measures a candidate's work-related skills, such as Applied Mathematics and Reading for Information. This assessment allows for employers to screen out applicants based on the type and level of skills needed. The Ouachita Business and Career Solutions Center offers the assessment at a cost of \$10 per assessment.



Workforce Opportunity Tax Credit (<https://www.laworks.net/wotc/>)

The Work Opportunity Tax Credit is a Federal tax credit available to employers for hiring individuals from certain target groups who have consistently faced significant barriers to employment. You can find the target groups and the application for the tax credit at (<https://www.laworks.net/wotc/>)

Universities

University of Louisiana at Monroe

(Contact: ULM Career Connections, 318-342-5338, careerconnections@ulm.edu)

The University of Louisiana at Monroe's Office of Career Connections focuses on placing students in internships and full-time jobs during their enrollment at ULM and after graduation. Throughout the year the Office of Career Connections hosts a variety of career workshops, fairs, and events giving students the opportunity to connect with potential employers and be better prepared to enter the workforce. In addition to hosting events, the Office of Career Connections offers a job board where employers can post open positions for job-seeking students to apply. <http://www.ulm.edu/careerconnections/>



Louisiana Delta Community College

(Contact: Julie Salter, 318-345-9151, jsalter@ladelta.edu)

Louisiana Delta Community College's Career Placement Office provides students with the tools and direction to choose a career path, obtain the skills and experience needed, and achieve employment. The Career Placement Office hosts Career Fairs, Links to Job Boards, and Career Coaching services to help job-seeking students and employers connect. <http://www.ladelta.edu/Students/Student%20Success%20Services/CareerServices>



Training Existing Employees

Incumbent Worker Training Program

Customized Training (Contact: Glenda Calhoun, Program Advisor, (318) 362-4659, gcalhoun@lwc.la.gov)
http://www.laworks.net/WorkforceDev/IWTP/IWTP_Customized.asp

The Incumbent Worker Training Program (IWTP) is a partnership between the Louisiana Workforce Commission (LWC), business and industry, and training providers. The IWTP is designed to benefit business and industry by assisting in the skill development of existing employees and thereby increasing employee productivity and the growth of the company. These improvements are expected to result in the creation of new jobs, the retention of jobs that otherwise may have been eliminated, and an increase in wages for trained workers.

Small Business Employee Training

(Contact: Glenda Calhoun, Program Advisor, (318) 362-4659, gcalhoun@lwc.la.gov)
http://www.laworks.net/WorkforceDev/IWTP/IWTP_SmallBusiness.asp

The IWTP Small Business Employee Training Program (SBET) is designed to benefit business and industry by assisting in the skill development of existing employees through individual, standardized (off-the-shelf) training. Employers are reimbursed for tuition and required textbooks and manuals once the training has been completed and proper documentation has been submitted to the Louisiana Workforce Commission (LWC). Training costs cannot exceed \$3,000 per trainee per state fiscal year (July 1-June 30). Funding is provided through the Incumbent Worker Training Account.

Leadership Ouachita

(Contact: Daphne McClish, Director of Events, (318) 807-4018, dmclish@monroe.org)

Leadership Ouachita is a nine-month community-based program designed to strengthen participants for future leadership roles. The program is in its 28th year with over 725 graduates located throughout Ouachita Parish and Louisiana. The purpose is to develop and empower the emerging leaders of northeast Louisiana to transform the region into a place recognized as one of the best places to live and do business. The Leadership Ouachita program seeks to provide insight into the areas of public decision-making and public issues affecting Ouachita Parish: Workforce Development, Transportation & Infrastructure, and Education.

On The Job Training

(Louisiana Workforce Commission Business Services, 318-362-3058)

On The Job Training is a program provided by the Ouachita Business and Career Solutions Center that offers reimbursement of the new hire's training. The target of the program is to train and increase retention of employees for in-demand occupations. The limits of reimbursement is 50% of the employee's hourly pay up to 1040 hours. You can find the list of in-demand jobs at:
http://www.laworks.net/LaborMarketinfo/LMI_OccDemandlist.asp?years=20062016.

Louisiana Small Business Development Center at the University of Louisiana at Monroe

(Contact: Virendra Chhikara (V C), 318-342-1224, vchhikara@lsbdc.org)

Enabled by the LED, SBA, and the University of Louisiana at Monroe the LSBDC at ULM supports the creation and growth of small businesses. In addition to offering no cost business planning and business consulting the LSBDC at ULM offers a variety of training workshops for small business owners and employees. These training workshops cover a variety of essential business skills and topics from QuickBooks and Excel to Marketing and Social Media Management.

Universities

University of Louisiana at Monroe Office of Extended Learning and Quality Enhancement
(Contact: Ida Gaines, (318) 342-3022, Gaines@ULM.edu)

The University of Louisiana at Monroe offers numerous Continuing Education courses that can be used for the initial training and continuing education needs of businesses. Not only does ULM offer courses that lead to certifications and licensure, ULM offers a variety of courses for leisure learning, personal development, professional development, and technology training. If the courses offered do not meet the needs of clients, customized training can be created.

Delta Community College
(Contact: Dean Baugh, (318) 570-6049, dbaugh@ladelta.edu)

DeltaLINC is a continuing education program offered by Louisiana Delta Community College. The program offers High School Equivalency instruction and testing; workplace skills preparation and credentialing; and integrated teaching in the Healthcare, Manufacturing, and Business/Retail Career Pathways.

DeltaWORKS is designed to meet the specific needs of both businesses and students – providing the training needed to ensure that northeast Louisiana has a highly skilled workforce. Our various courses and programs include training for existing employees who wish to enhance their skills – as well as students who are preparing to launch a new career.

The logo for DELTA LINC features the word "DELTA" in a red serif font with a cross symbol above the letter 'A', followed by "LINC" in a bold black sans-serif font.The logo for DELTA WORKS features the word "DELTA" in a red serif font with a cross symbol above the letter 'A', followed by "WORKS" in a bold black sans-serif font.

New Businesses

Louisiana Workforce Commission Recruitment Events

(Louisiana Workforce Commission Business Services, 318-362-3058)

Ouachita Business and Career Solutions Center offers recruitment events as a way for businesses to hire qualified applicants. Recruitment events can be advertised on the LAWORKS website, (www.laworks.net) Interviewing space is made available at no cost to businesses for these events. Other services offered is the pre-screening of applicants to allow the employer to save time in finding the best candidates. Employers may also go the www.laworks.net web site to search for qualified candidates based on the skill sets they need. All of these services are at no cost to the employers.

Employers can also post their jobs on the www.laworks.net web site at no charge.

Internships

InterNET (nlep.org/Workforce/Internships)

InterNET is an online database of internships offered by North Louisianan employers for high school, college, and graduate students. The North Louisiana Economic Partnership supports the InterNET program and is free to employers and internship seekers; enabling employers to post internship openings and internship seekers to apply to listed openings.